

Guidelines for Indian Students who wish to study in Universities in Azerbaijan

Before leaving India

- Please get full information about reputation of the agents involved, if any, and the reputation/accreditation of the University and the courses offered. Visit the website of the University for further information and contact University for more information via email if required. It is in the interest of prospective students to make enquiries from the institutions directly about the courses/facilities available.
- Please get full information about the actual costs involved while studying in Azerbaijan. Cross check and verify what the agent tell you (Tuitions Fees/ Boarding/ Lodging/Other Expenses involved).
- Students must check in advance the hostel facilities available at the university that he/she seeks admission to. Hostels at many universities are inadequate and do not offer any boarding facilities. Students are generally expected to make their own arrangements for boarding and lodging. Also please enquire from the University cost of room rent in areas close to the educational institutions.
- There should be a written agreement with the institution before paying any fees(currency to be mentioned) for full course or semester wise (further currency conversion/ fluctuation must be taken into consideration while applying for loan from the respective banks in India)
- India has become a signatory to the "Hague Convention" on Apostille as in Azerbaijan. Consequently, the earlier system of legalization and attestation/legalization of Degrees/Diplomas/Educational Certificates by Missions has been dispensed with. Azerbaijan accepts apostilled documents. Make sure all your required educational documents are apostilled in India itself before you come to Azerbaijan. It is mandatory for all their certificates and mark sheets (Class X onwards) to be Apostilled. Apostille of certificates is done at Ministry of External Affairs, CPV Division, Patiala House, Ministry of External Affairs, New Delhi.
- The Students are also advised to seek medical advice before traveling to Azerbaijan. It is suggested that in case of any medical situation requiring complicated treatment or major surgery, students should try and have the treatment done back in India itself.

After reaching Azerbaijan

- All Indian nationals coming to pursue higher studies in Azerbaijan are kindly advised to register themselves with Indian Embassy as soon as possible.
- Passport and original certificates are the property of the concerned student and should not be given to either contractors or any other foreign authorities for safe custody. No one has any authority to take away your passport. Students must always keep their passports with them. Police officials can demand to see the passport, visa and registration at any time.
- Always keep a list of important telephone numbers and a copy of your passport and visa endorsement and University ID Card with you.
- Make sure that your visa formalities are done by respective authorities in your institute much in advance to avoid any last minute hassles. Book your forward journey tickets only after getting appropriate visa endorsements in your passport.

After completion of Studies

- After completion of studies, all documents received from Universities in Azerbaijan are required to be apostilled with the Ministry of Justice of Republic of Azerbaijan before submission in India for registration purposes such as for medical practice in India etc.,
- All diplomas/certificates obtained in Azerbaijan have to be apostilled by the Ministry of Justice of Republic of Azerbaijan. **The Indian Embassy Mission does not attest 'Apostilled' documents.**

Contact Details of Embassy of India, Baku

Location: **31/39 Oktay Karimov Street, Gandjlik, Narimanov district, Baku, AZ1069**

Phone numbers: +994-12-5646344 /5646354, (Monday-Friday)

Fax: +994 12 447 25 72

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